

## Executive Committee

### HONORARY PRESIDENT

(Elected July 2008 to July 2011)

#### Professor Geoff Hanlon

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### HONORARY VICE PRESIDENT

(Elected July 2010 to July 2011)

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(Elected July 2008 to July 2013)

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(Elected July 2009 to July 2014)

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### HONORARY TREASURER

(Elected July 2009 to July 2014)

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#### Brewin Dolphin Securities

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## Report of the Honorary President

This will be my last contribution to the Annual Report as President of the Society in a period of office which has passed by incredibly quickly. I would like to pay tribute to all the Officers, Committee members and office staff for their immense contributions and support both during this past year and also throughout the term of my presidency.

It is clear that any Society must act on behalf of its members but in order to do that effectively it must first understand their needs. Recently we used an online survey to seek our members' views, in particular on grants and awards. In the light of this feedback the Committee has been looking at the structure of our grants during the past year in order to make them fit more with our members requirements. This has resulted in the introduction of a Scientific Meeting Grant which is aimed at members wishing to attend scientific meetings particularly, but not exclusively, those organised by the Society. This grant is intended to augment the more significant President's Fund where applicants would be expected to contribute to the meeting concerned. In further response to members' views this latter fund, together with the popular Students into Work grant, has been increased in value. In the future we will also administer our own Regional Meetings grant rather than organise it jointly with the Society for General Microbiology.

A particular interest of mine has been an expansion of the Society's involvement in International Capacity Building and over the past year the Committee has been exploring how this might be achieved. To this end the Overseas Development grant and the Endangered Culture Collection fund have been rolled into a single International Capacity Building grant to enable members in developed countries to assist those in developing countries. In this regard we have also introduced a new form of Society membership called the e-affiliate member. This membership is aimed at microbiologists working in the poorest countries of the world and is available free of charge. They can access the *Microbiologist* magazine on-line and have available to them a range of ICB funds. To date we have over 70 e-affiliate members enrolled.

It is encouraging that, despite the unfavourable economic climate, membership of SfAM has increased over the previous year. This is undoubtedly due to the exceptional value the Society represents and the extensive range of members' benefits. During 2010 we held three highly successful scientific meetings which brought considerable benefits to attendees who comprised both members and non-members alike. The third in our series of Environmental Microbiology lectures, jointly sponsored by SfAM and Wiley-Blackwell, was presented by Professor Willy Verstraete. His excellent lecture was available on the internet shortly after the event and has been downloaded over 2,000 times. The Meetings Secretary's report contains full details of all the meetings held during 2010.

The Society's members and the wider scientific community continue to benefit from the journals that we publish and we are continually striving to add to our portfolio of titles. This year we have been in negotiation with Wiley-Blackwell over the launch of a new Open Access microbiology journal which will have publishing links to our existing journals. It is hoped that this will come on stream in the near future. A significant benefit too is our much acclaimed in-house magazine *Microbiologist* which is published quarterly and is available free to all members. A regular feature of this publication has been a series of articles on statistics for biologists by Anthony Hilton and Richard Armstrong of Aston University. Wiley-Blackwell has now published this series as a book which has been branded with the SfAM logo and we envisage being able to offer this at a discounted rate for members. Hopefully, this will be the first of a number of books jointly published in this way. I would like to thank the Editors, Chief Editors and Editorial Boards for all their hard work over the past year which has seen the reputation of our titles going from strength to strength. We are also indebted to our publishers Wiley-Blackwell for their continued support.

In conclusion, the Society is well placed to look to the future with confidence. It is financially sound and has an excellent group of committee members, officers and staff full of enthusiasm and innovative ideas. Most importantly it has a vibrant membership base willing to engage in the activities of the Society and shape its future direction. I wish the next President every success as he takes up his post in July 2011 and hope his period of office is as fulfilling as mine has been.

Professor Geoff Hanlon  
Honorary President

# Report of the Honorary General Secretary

## Committee Matters

During 2010 the Society continued to thrive and grow supported by the excellent work of a dedicated and energetic group of Officers and Committee. The Committee welcomed three new members, Irene Grant, Katie Laird and Claire Taylor, I would like to take this opportunity to welcome our new Committee members and we look forward to working with you. I would also like to say goodbye and thank you to the outgoing members, Andrew Fox and Leon Gorris whose efforts were appreciated by all. We also Welcomed Martin Adams back to the committee, as the Vice President, to shadow Geoff Hanlon prior to taking up the office in the coming year.

The Officers and Committee have, once again been superbly supported by the permanent office staff without whom the efficient running of the Society would not be possible and I extend my continued thanks to them also.

## Office Matters

The headquarters remain at the Business Centre on Brickhill Drive, Bedford. This accommodation continues to adequately service the needs of the Society with all assets and archives suitably and safely housed. The Society events are organised by an external contractor Kinetix Events, specifically Sally Cryer who continues to provide an excellent service to the Society. We have also to formally welcome Ms Julie Buchanan as our new member of the office team. Julie replaces Mrs Kate Coggins who resigned from the society this year. I would like to record the Societies thanks for all her hard work during her time with us and we wish her the very best for the future.

## Membership

Currently we have 1668 members in 80 countries. These are divided into seven classes of membership: Full ordinary (1046), Full student (300), Associate (28), Honorary (28), Retired (168), E-affiliate (71) and Corporate (27). These figures represent a circa 9% increase from 2009, in the membership of the Society, which in the current economic climate is very encouraging.

## Awards

The most prestigious SfAM award is the W. H. Pierce Memorial Prize, presented by Oxoid Ltd to a young microbiologist who has made a substantial contribution to science. 2010 was presented to Dr Mark Webber from the University of Birmingham, UK . Dr Webber delivered a lecture at the 2010 Summer Conference held in Brighton. The Communications award winner in 2010 was Professor John Oxford from Queen Mary, University of London and London Scientific Director of Retroscreen Virology. The award was presented to Professor Oxford at the Summer Conference dinner held at The Grand Hotel, Brighton, UK.

## Grants

The Society offers a number of grants to which all members are encouraged to apply. We have continued to promote the grants to all members of the Society following the production of the Grant Finder leaflet and through work of the Grants Subcommittee to steer and progress our grant provision. Full details of all SfAM grants are available through the grant finder leaflet, the website and in the Microbiologist. The recipients of the awards made in 2010 are described in the following tables.

## President's Fund

This fund, which is at the sole discretion of the President, provides grants for Full ordinary and Full student members to assist them in attending scientific meetings or workshops related to their area of expertise. This remains one of the most widely used awards with a normal maximum of £1000 and a cycle of two years between applications. Applications are welcome from new members as long as they have a full year's membership before they apply for funding. Table 1 details the awards made in 2010. A total of 34 grants were made by the President and 33 were actually taken up and 1 application was declined for funding.

Table 1

## President's Fund Awards 2010

Name of Applicant	Institution/Organisation of Applicant	Name/Location of Meeting
Adnan, Mohd	University of Central Lancashire, UK	Int. Conference on Biological & Environmental Sciences - Egypt
Al-Mahrous, Mohammed	University of Manchester, UK	20th ECCMID, Austria
Banerjee, Samiran	University of Saskatchewan, Canada	Symposium on Microbial Ecology, Seattle, USA
Beckett, Emily	University of Toronto, Canada	Molecular Genetics of Bacteria & Phages, New York, USA
Cooper, Callum	Cardiff University, UK	110th ASM General Meeting, California, USA
Crombie, Andrew	University of Warwick, UK	Gordon Research Conference, Maine, USA
Davenport, Victoria	University of the West of England, UK	17th Int. Pathogenic Neisseria Conference, Banff, Canada
Dempsey, Mike	Manchester Met. University, UK	Biofilm Reactor Technology Conference, Oregon, USA
Goodluck, Helen	University of Reading, UK	Biometals 2010, Arizona, USA
Goodridge, Lawrence	Colorado State University, USA	SfAM Summer Conference, Brighton, UK
Grant, Russell	Newcastle University, UK	Symposium on Microbial Ecology, Seattle, USA
Green, Peter	NCIMB, UK	12th Int. Congress for Culture Collections - Brazil
Henein, Alexandra	Royal Pharmaceutical Society, UK	20th ECCMID, Austria
Henriques, Ana	IBMC, Portugal	ISOPOL 2010, Portugal
Hold, Georgina	University of Aberdeen, UK	Digestive Disease Week 2010, USA
Hopkins, Katie	Health Protection Agency, UK	2nd ASM Conference, Toronto, Canada
Joshi, Loveleen	Cardiff University, UK	3rd Int. Clostridium Difficile Symposium, Slovenia
Khalifa, Ashraf	University of Warwick, UK	7th International Copper Meeting, Sardinia, Italy
Korolik, Victoria	Griffith University, Queensland, Australia	Science & Technology Forum, Shandong, China
Laird, Katie	De Montford University, UK	110th ASM General Meeting, California, USA
Linley, Ezra	Cardiff University, UK	110th ASM General Meeting, California, USA
Little, Christine	Health Protection Agency, UK	ESCAIDE 2010, Lisbon, Portugal
Marcheshi, Julian	Cardiff University, UK	Symposium on Microbial Ecology, Seattle, USA
Murphy, Niamh	Health Protection Agency, UK	IAFP, Anaheim, USA
Nwaiwk, Ogueri	University of Nottingham, UK	110th ASM General Meeting, California, USA
Nyati, Hilda	National University of Science & Technology, Zimbabwe	ICFMH Food Microbiology Symposium, Copenhagen, Denmark
Oldfield, Neil	University of Nottingham, UK	Int. Pathogenic Neisseria conference, Banff, Canada
Poulter, Simon	University of Cambridge, UK	Molecular Genetics of Bacteria & Phages, New York USA
Raj, Jog	University of Ulster, UK	Enzymes 2010 - University of Exeter, UK
Roberts, Kevin	University of Cambridge, UK	Molecular Genetics of Bacteria & Phages, New York, USA
Siani, Harsha	Cardiff University, UK	3rd Int. Clostridium Difficile Symposium, Slovenia
Williamson, Neil	University of Cambridge, UK	Society for Industrial Microbiology 60th AGM, California, USA

## Conference Studentships

The Society continues to offer funding to facilitate student members attending Society meetings. These grants cover registration, accommodation, meals and reasonable travel expenses. Preference is given to those who will contribute to the meeting, either by offering a paper or a poster, and also to those who have not previously received a studentship award. Details of the 2010 awards are presented in Table 2.

Table 2

Name	Name	Name	Name
Abbas, Tanveer	Al-Mashhadani, Manar	Evans, Ellen Wyn	Nicholas, Rebecca
Adewumi, Gbenga	Al-Sallaqi, Maryam	Humphryes, Philip	Nwaiwu, Ogueri
Adoor, Amith	Anyogu, Amara	Malik, Vatsala	Price, Samantha
Adukwu, Emmanuel	Braithwaite, Kelly	Mohd Esah Effarizah	Shahzad, Muhammed Kashif
Alhadrami, Hani	Brown, Rebecca	Mugampoza, Diriisa	Shortland, Paul
Al-Kutby, Sahar	Buraimoh, Olanike	Nale, Janet	Shoukat, Kamran
Siringan, Patcharin	Swift, Benjamin	Tyagi, Kirti	

## Students into Work Grants

The students into work grants provide Full members the opportunity to provide current students or recent graduates who are studying microbiology as part of their degree, an opportunity to gain work experience for up to 10 weeks at a time during the year. Table 3 details the awards in 2010.

Table 3

Name of Applicant	Institution/Organisation of Applicant	Student Name
Andrew, Peter	University of Leicester, UK	Misha Patel
Andrews, Simon	University of Reading, UK	Joanna Wardyn
Chalmers, Rachel	Cryptosporidium Ref. Unit, Swansea, UK	Hannah Fairclough
Cunliffe, Michael	Marine Biological Association of the UK	Delphine Lobelle
Davenport, Victoria	University of the West of England, UK	Adelina Rakimova
Dempsey, Mike	University of Manchester, UK	Howbeer Ali
Denyer, Stephen	Cardiff University, UK	Jenny Hawkins
Gibson, Hazel	University of Wolverhampton, UK	Emma Johnson
Gkatzionis, Konstantinos	University of Northampton, UK	James Woolford
Gould, Simon	Kingston University, UK	Naseer Tahir
Hodgson, Christopher	North Wyke Research, UK	Rosemary Fewings
Holden, Nicola	Scottish Crop Research Institute, UK	Matthew Pope
Jones, Brian	University of Brighton, UK	Amy Coward
Jordan, Kieran	TEAGASC, Ireland	Niamh Hanley
Korolik, Victoria	Griffith University, Gold Coast, Australia	Rachel Ulanovsky
Madden, Robert	Queen's University Belfast, UK	Sabina Doll
Mahenthiriligam, Eshwar	Cardiff University, UK	Waku Maboshe
Maillard, Jean-Yves	Cardiff University, UK	Carwyn S Edwards
Marchesi, Julian	Cardiff University, UK	Katie Church
Morrow, Desmond	Queen's University Belfast, UK	Timothy McClure
Murphy, Christine	University of Hull, UK	Christopher Coulson
Poole, Robert	University of Sheffield, UK	Lauren Wareham
Rajakumar, Kumar	University of Leicester, UK	Matthew Deyell
Taylor, Clare	Edinburgh Napier University, UK	Emma Dewar
Upton, Matthew	University of Manchester, UK	Leanne Jones
Valdramidis, Vasilis	Dublin Institute of Technology, Dublin	Christine Byrne

## Sponsored Lecture Grants

The Society has funds to assist groups, clubs and societies with an interest in microbiology to invite notable speakers to give guest lectures. Normally, up to £500 can be made available for this purpose and a condition of the award is that the lecture appears in the group's programme as 'The Society for Applied Microbiology' lecture. No Grants were awarded in 2010.

## Overseas Development Grants

SfAM wishes to assist microbiologists in developing countries and Eastern Europe through this award. All nominations for awards will normally be considered by the Awards panel in July, November and March of each year. The award aims to support SfAM members to visit laboratories and provide lectures and training in appropriate areas of applied microbiology. Overseas SfAM members can visit UK laboratories to receive training in appropriate areas of applied microbiology or technology transfer in applied microbiology where sources of funding do not exist. Details of the 2010 awards are shown in Table 4.

Table 4

Name of Applicant	Institution/Organisation of Applicant
Baillie, Les	Cardiff University, UK
Ojo, Olibisi	University of Pittsburgh, USA

## Endangered Culture Collection Fund

Culture collections are a crucial resource for microbiologists from all realms of our subject. However, many collections throughout the world are in danger of being lost. This fund is designed to allow UK experts to visit endangered culture collections, to provide training and advice in order to preserve culture collections either *in situ* or within the country of origin. It is also to provide short term relief and pay for the relocation of collections to a willing recipient where collections cannot be maintained *in situ*. The total amount available is £5000. This will normally be made available in individual smaller awards, exceptionally as a single grant. The two awards made in 2010 are detailed in Table 5.

Table 5

Applicants Name	SfAM Member Name	Name of Collection
Doung, Lam	Green, Peter	Vietnam Marine Microorganism Culture Collection, Thailand
Rickard, Alex	Rickard, Alex	Paul Kolenbrander Collection, Maryland, USA

## Laboratory Fellowship Fund

This fund is available to full members of SfAM working in a private, academic, or government laboratory who wish to train in a new technique. SfAM will pay a maximum of £1000 per week for a one to four week visit and include staff travel expenses and laboratory consumables. The 2010 awards are detailed in Table 6.

Table 6

Applicant Name	Institution	Host Laboratory	Host/Student Individual Name
Gardner, Gillian	Waterford Institute of Technology, Ireland	Rowett Research Institute, Aberdeen, UK	Gardner, Gillian
Harrington, Dean	University of Bradford, UK	University of Leeds, UK	Harrington, Dean
Davidson, Gwen	University of Reading, UK	Biosynth, Switzerland	Davidson, Gwen

## Hardship Fund

This grant is available for SfAM members (full or student) studying for an MPhil/PhD in applied microbiology under the direction of a supervisor who is also a SfAM member. The funds will be used to contribute towards university fees and the applicant can apply for up to £3000 per annum for three years maximum (full-time study or equivalent if studying part-time). A full application will have to be made every year with justification and detailed progression status to be considered for continuation of the award. Eligible persons will have no other source of funding and will normally be working, taking time out to study or be self-funded researchers. The applicant will also be eligible for attendance at one SfAM conference, towards the end of their study where a poster or oral presentation of their work must be presented. Three applications were made in 2010 and all were declined funding.

## New Lecturer Research Grant

This grant is available for newly appointed lecturers, in their first permanent academic appointment in a Higher Education Institute, to pump-prime their microbiological research. It will normally not be awarded to applicants who have already received a major research grant from other sources. Applicants should be current Full members of SfAM and have been so for at least two years prior to their application. Funding of up to £10,000 is available to a successful applicant. Applicants can apply for this grant within three years of the start date of their first appointment. Applicants need not necessarily be in a "Microbiology" lecturer post but their research field and proposed project should be in the field of applied microbiology. This grant is not available to Research Fellows or Post Doctoral Researchers (Table 7 provides detail of the 2010 award).

Table 7

Applicant Name	Institution
Jackubovics, Nick	Newcastle University, UK

## Research Development Fund

This fund is available for SfAM members supervising a postgraduate research student who is also a SfAM member. The fund will support consumables or a small piece of equipment required to complete their studies in the area of applied microbiology. The award will be up to the value of £2,500. Eligible persons will be supervising a postgraduate student who has no funding from any additional source. No grants were awarded in 2010.

## Innovative Project / Public Engagement Grant

This grant provides pump-priming funds to develop an innovative piece of work associated with applied microbiology which has public engagement as its main focus. The applicant will have to demonstrate how the project can bridge the gap between research and the public.

Examples of appropriate projects include events promoting a microbiological subject or an exhibition of art work related to applied microbiology. Maximum award is for £2,000. Eligible persons will be SfAM members who have no funding from any additional source. An acknowledgement to SfAM must be given. Three grants were awarded in 2010 and are detailed in Table 8 below.

Table 8

Applicant Name	Institution
Blackett, Katie	Dundee Science Centre, Scotland, UK
Verran, Joanna	Manchester Met. University, UK
Wong, Vanessa	Nottingham University NHS Trust, UK

## Scholarship Grants

This grant affords the opportunity for Student Members to gain a scholarship of up to a maximum of £600 each to attend workshops and meetings approved by the society to compliment their studies and skills. Ten applications were received in 2010 with 5 grants awarded for 2 separate courses and these are detailed in Table 9 below.

Table 9

Applicants Name	Institution	Meeting
Govindji, Nishal	University of Manchester, UK	Biofilms 4 International Conference, Winchester
Maldonado, Juan	Campus de la UAB, Barcelona, Spain	Biofilms 4 International Conference, Winchester
Shoukat, Kamran	University of Huddersfield, UK	Biofilms 4 International Conference, Winchester
Mutnuri, Srikanth	Birla Institute of Technology & Science, India	The Leeds Applied Food Microbiology Course, Leeds
Uzeh, Roseline	University of Lagos, Nigeria	The Leeds Applied Food Microbiology Course, Leeds

## External Affairs

The Society is represented on a number of external committees (Table 10) to ensure we are informed of up and coming issues and are able to contribute to decision making processes.

Table 10

British Standards Institute Technical Committees: Aw/9 Microbiology Microbiological Methods	Dr S Passmore Dr S Passmore
Federation of European Microbiological Societies	Dr M Fielder
Microbiology Schools Advisory Committees	Prof M Adams
Parliamentary and Scientific Committees	Prof G Hanlon Prof P Silley
United Kingdom Federation for Science and Technology	Dr J Sutherland

The Society continues its involvement with and contribution to the Society of Biology. The Society has been active in responding to government consultation documents and media enquiries facilitated by Communications Manager, Lucy Harper and Communications Officer, Clare Doggett.

## Public Affairs

Alison Kelly represented SfAM at a Science Community Representing Education (SCORE) conference organized by the Society of Biology.

## Media

In 2010, SfAM did background work briefing journalists, finding experts for the Science Media Centre (SMC) and guidance on how to handle an issue and who was and who was not suitable to work with the media. Media enquiries generated coverage on topics as diverse as the Human Microbiome Project and hygiene and winter illness.

SfAM meetings in 2010 generated media coverage, including extensive coverage on the use of nanosilver in controlling infection after the Environmental Microbiology lecture 2010 which was given by Prof. Willy Verstraete.

In addition, the Summer Conference resulted in an excellent article in *Lancet Infectious Diseases*.

A number of press releases generated online coverage from SfAM journal articles including over 100 outlets featuring articles on an article in the *Journal of Applied Microbiology* on the hygiene of hand dryers.

Myself, and a number of SfAM members made comment to the media on subjects such as H1N1 influenza and the importance of washing fresh produce.

SfAM continue to support the work of the Science Media Centre.

## Articles

The communications team have written an article publicizing the Spring Meeting for the March issue of the *Biomedical Scientist* magazine (IBMS) and President, Geoff Hanlon has written an article on the challenges faced by microbiologists for "Science in Parliament" the magazine of the Parliamentary and Scientific Committee.

## Books

Members Anthony Hilton and Richard Armstrong published "Statistical Analysis in Microbiology: StatNote" a book based on the series of articles published in *Microbiologist* in partnership with Wiley-Blackwell.

## Communications

The Communications Subcommittee continued during 2010 to work on SfAM's communications strategy.

The Communications Award for 2010 was presented to winner, Prof. John Oxford of Queen Mary University of London, who provided an entertaining and informative speech at the SfAM Summer Conference dinner.

In line with the latest developments in Web 2.0 technologies, the Society's communications remit was further developed through the increasing popularity of the SfAM Facebook fan page and Twitter presence.

Lucy Harper organized a session at the Summer Conference in Brighton on Science Communication, involving myself as Hon. General Secretary, Lucy Collister and Lynne Miller of Wiley-Blackwell, Alok Jha of the *Guardian*, Ed Sykes of the Science Media Centre, award-winning science blogger, Ed Yong and professional science communicator, Bernard Dixon OBE. This session demonstrated the importance of communicating scientific research and was well-received by delegates.

SfAM continue to support the work of Sense About Science, through sponsorship of their 'Standing up for Science' workshops, which provide early career scientists with an understanding of media work SfAM also support their Annual lecture, which this year saw an interesting talk by Professor Fiona Godlee, Chief Editor of the *British Medical Journal*.

## Website

The website development project continued with much research, which formed part of a research project, undertaken to establish the online needs of a wide variety of stakeholders. A company was appointed to take on the development of the SfAM website in November 2010. Pixl8 will be taking on this work and hosting the new website through its development and for the foreseeable future.

## Outreach

SfAM were sponsors of the MiSAC competition to design a story board for a public information film on cooking meat safely on a barbeque. The judging took place at the SGM offices in Spencer's Wood, Reading on 4 March 2010 and involved Lucy Harper, Martin Adams and Anthony Hilton.

SfAM held several events at the British Science Festival which took place between 14-19 September 2010.

As the Hon. General Secretary I would like to extend my personal thanks to all my fellow Officers, Committee and Staff for their help and assistance in the past year. I am looking forward to playing a role in the further growth of the society in the future.

Dr Mark Fielder  
Honorary General Secretary

## Report of the Honorary Meetings Secretary

In January this year the Society held its Winter Meeting at the Royal Society in London. The plenary session began with the 5th Denver Russell Memorial Lecture given by Dr Gerald McDonnell of STERIS Ltd., UK. Dr McDonnell's presentation was entitled "Biocides and public health: the more we look the more surprises we find". This was followed by two plenary lectures which addressed the "Development of new drugs for the treatment of latent tuberculosis" and "Pitfalls in the use of biocides in practice" which led nicely into the two afternoon parallel sessions. A full meeting report was published in the March issue of the Microbiologist magazine.

The 4th "Broadening Microbiology Horizons in Biomedical Science" one day meeting was held at the Stratford Q Hotel in Stratford upon Avon in April. The meeting began with SfAM/Procter and Gamble Applied Healthcare Microbiology award lecture given by Professor Peter Borriello of the Veterinary Laboratories Agency entitled "There's brass in muck". This was then followed by lectures outlining the latest developments in gastrointestinal infections. A full report of the meeting was presented in the June issue of Microbiologist magazine.

This year's Summer Conference in July was held at The Grand Hotel, Brighton. Last year saw the introduction of a new initiative of holding a pre-meeting workshop and again we decided to continue with this initiative and start the meeting with a workshop entitled "Science and the Media". The Lewis B. Perry Memorial Lecture entitled "Contagious bovine pleuropneumonia: in search of the origins and virulence of lung sickness" was given by Dr Robin Nicholas of the Veterinary Laboratories Agency on the Monday night. The meeting program included sessions on Biofilms, *Listeria* (new perspectives on an old pathogen) and Bacteriophages (applied bacteriophage technology). The program on Wednesday afternoon included the Student Offered Papers Session which featured five excellent presentations which illustrated the high calibre research being carried out by student members of the society. The final presentation on Wednesday afternoon was the 2010 W.H. Pierce Prize lecture entitled "Bad bugs and biocides; do common household disinfectants select for antibiotic resistant bacteria?" which was given by Dr Mark Webber from the University of Birmingham. Wednesday evening featured the ever popular conference dinner at which the awards for best student offered papers and posters were presented. The evening also featured a speech from the winner of the 2010 SfAM Communications award, Prof John Oxford of London Queen Mary's School of Medicine and Dentistry. Prof Oxford gave a very informative and entertaining overview of his work with the media. A full meeting report was published in the December issue of the Microbiologist magazine. The meeting also received coverage in the press and was the subject of two articles by Bernard Dixon in both *Lancet Infectious Diseases* and the *ASM's Microbe*.

In October the 2010 Environmental Microbiology Annual lecture entitled "Microbial Resource Management (MRM): the road to go for environmental biotechnology." was presented by Professor Willy Verstraete from The Laboratory of Microbial Ecology and Technology (LabMET), Ghent University. This annual event sponsored by SfAM and Wiley Blackwell was held at the Royal Society of Medicine and was attended by many high-profile microbiologists. Professor Verstraete, discussed how the 'super challenges' facing us in the 21st century could be alleviated with the use of microorganisms. For those who were not able to attend the lecture was made available online the following day through the World Wide Web.

The Meetings Secretary is very grateful for the work the meetings subcommittee, SfAM staff and other members of the society put into organising these meetings and making them such enjoyable and interesting events.

Dr Andrew Sails  
Honorary Meetings Secretary

## Report of the Honorary Treasurer

In my second year as honorary treasurer, it gives me great pleasure to report that our finances remain very strong, due to both our excellent partnership with Wiley-Blackwell and the value of our managed portfolio. Thanks to the stewardship of our investment brokers, Brewin Dolphin, our overall worth of the Society now stands at £5,441,665 as of 31st December 2010, compared to £4,403,627 at the end of 2009.

Once again our income stream continues to improve. Individual membership numbers have increased and corporate membership has remained stable. The society has benefited hugely from excess journal income over budget and it is paramount that our flagship journals; The Journal of Applied Microbiology and Letters in Applied Microbiology continue to perform well. Wiley-Blackwell has done an excellent job marketing the journals and procedures are in place to maintain or even improve the standard of the articles. Our partnership agreement with Environmental Microbiology and Environmental Microbiology Reports generates substantial income. We also support Microbial Biotechnology which is beginning to establish itself and should provide additional income in the future.

Our involvement in the MED-VET-NET project came to end in December 2009, but unfortunately the final payment hasn't been received. I reported last time that our involvement has cost us approximately £30,000 over the term of the project and that was probably money well spent. That was on the assumption, however, that other amounts owing would be paid. Unfortunately, one of the partners has had financial issues with the project and consequently no funds have been returned to us. There is, however, good news on the horizon, as we have been promised an interim payment of just over €48,000 until this matter is resolved, which we will gladly accept. I will report back further information next year when the matter should be resolved.

Finally, as an incorporated limited company and registered charity, the strong financial position of the Society ensures that we remain in a position to continue to expand the Society's business of both increasing the membership and building further the reputation of SfAM as the voice of microbiology. The benefits to our existing members remain solid and are exemplified by the excellent publications and generous grants that are available. This has allowed us to introduce two new grants for the coming year, namely the 'Attendance at Scientific Meeting Grant' and the 'Organising a Regional Scientific Meeting Grant'. In addition, we have again employed a substantial subsidy on the 2011 Summer Conference, with the aim of providing low cost education of the highest quality in the wonderful setting of the Clontarf Castle, Dublin

The full accounts and a list of our current share holdings are presented for you.

Mr Steve Davies  
 Honorary Treasurer

### LIST OF STOCKS HELD 31/12/2010

AMEC	HALMA	M&G SECURITIES REC	SMITHS GROUP
ARTEMIS	HENDERSON GBL ASIAN	MORRISON(W)	TEMPLTN
AVIVA 8.375	HENDERSON GBL STRAT	NEXT	TESCO
AVIVA ORD	HENDERSON SML	PEARSON	THREADNEEDLE
AXA FRAMLINGTON	ING UK	POLAR CAP ORD	TR PROPERTY ORD
BLACKROCK	INVESCO	POLAR CAP SUB	TR PROPERTY SIGMA
BNY MELLON FD	JPMORGAN	POLAR CAP TECH	UKGOVT 2.5%
BRITISH LAND	JUPITER	PRUDENTIAL	UKGOVT 2.5%
BSKYB	LAZARD FUND	REED ELSEVIER	UKGOVT 4.125%
CARILLION	LEGAL & GENERAL ORD	RIO TINTO	UKGOVT 8%
CI SECURITIES	LEGAL & GENERAL UT	ROLLS ROYCE SHS	UNILEVER
COMPASS	LEGAL & GENERAL HIGH	ROLLS ROYCE ORD	UNITED UTILITIES
DIAGEO	LLOYDS BANKING	ROYAL DUTCH	VODAFONE
EXPERIAN	M&G SECURITIES BASICS	SCOT & STHN ENERGY	WEIR
FIRST STATE	M&G SECURITIES HIGH	SMITH & NEPHEW	WORLDWIDE HLTHCARE
FIRSTGROUP	M&G SECURITIES OPT		

## Structure, Governance and Management

The Society for Applied Microbiology is a charity and a company limited by guarantee, first incorporated in 2008. The governing documents are the Memorandum and Articles of Association. The object of the Society is to advance for the benefit of the public, the science of microbiology, in its application to the environment, human and animal health, agriculture and industry.

The Society is governed by the Executive Committee consisting of 13 members. Of these four members are Officer positions (President, General Secretary, Treasurer and Meetings Secretary) and are chosen by the Executive Committee itself.

The other nine members are nominated and elected by the membership. The Executive Committee meets three times a year. In addition, a variety of sub committees report to the Executive Committee. These sub committees include Meetings, Finance, Publications and Communications groups.

All newly appointed or elected members of the Executive Committee receive an induction pack. This comprises the Society's Memorandum and Articles of Association, minutes of recent committee meetings, organisational charts and papers describing the duties and responsibilities of Officers and other committee members. All members of the Executive Committee are required to complete declarations of other interests, including potential competing interests, and that they are not disqualified from serving as company directors or charity trustees.

## Reserves Policy

The Society for Applied Microbiology provides four main resources for its professional members.

1. Scientific publications, that is the *Journal of Applied Microbiology*, *Letters in Applied Microbiology*, *Environmental Microbiology and Reports*, *the Microbiologist* and *the Microbial Biotechnology*.
2. Scientific Conferences and Meetings
3. Grants
4. The Society web-site

For the past few years the Society has been in a situation of having an excess of income over expenditure. This is largely due to the provision of the Scientific Journals on-line, with increased take-up and reduction in production costs. This was driven by the Society to stabilise income streams and provide funds for strategic review of provision of benefits to the Society's members.

The market value of the listed investments of the Society, as of the 31st December 2010, is £4,695,305. These are not available for spending but are held for the purposes of income generation and are not regarded as free reserves. The Trustees of the Society have designated three reserve funds:

- 1) Property operating reserve (£150K). To ensure adequate reserves for maintaining the operational property.
- 2) Publications reserve (£200K). To ensure adequate reserves for the publication of journals for members. The journals are a core function of the Society and essential to its future stability.
- 3) Grants reserve (£100k). To ensure adequate reserves for meeting grant commitments. The Society provides grants for its members to attend scientific meetings, help students into work by providing funding for suitable work experience and attend and provide lectures. This is considered to be an increasingly important part of the Society's undertaking.

The trustees feel that these reserves will allow the Charity's activities to continue at the present level over a reasonable period in the event of a significant drop in income.

## Investment Powers and Policy

Under the Constitution the Charity has the power to invest in any way the trustees wish.

The trustees, having regard to the liquidity requirements of operating the Society have operated a policy of keeping available funds in an interest bearing deposit account and seek to achieve a rate of deposit interest which matches or exceeds inflation as measured by the retail prices index.

## Risk Management

The trustees have a risk management strategy which comprises:

- An annual review of the risks the charity may face;
- The establishment of systems and procedures to mitigate those risks identified in the plan and
- The implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

This work has identified only a few minor new risks but it has resulted in better emergency procedures and contingency plans and has given the impetus for better planning. Particular attention has focussed on non financial risks arising from health and safety legislation. A key element in the management of financial risk is the setting of a reserves policy and its regular review by trustees.

## Statement of Trustees' Responsibilities

The Trustees (who are also directors of Society for Applied Microbiology for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company and charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Provision of Information to Auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the company's auditors in connection with preparing their report and to establish that the company's auditors are aware of that information.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on 4 July 2011 and signed on their behalf, by:

.....  
Professor Geoff Hanlon, Honorary President

.....  
Mr Steve Davies, Honorary Treasurer

## Independent Auditor's Report

We have audited the financial statements of Society for Applied Microbiology for the year ended 31 December 2010 set out on pages 17 to 26. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinion we have formed.

## Respective Responsibilities of Trustees and Auditors

As explained more fully in the Statement of Trustees' responsibilities, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

## Scope of the Audit of the Financial Statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements.

## Opinion on Financial Statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2010 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

## Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Trustees' report.

..... 15th July 2011

Paul Chapman (Senior statutory auditor)  
for and on behalf of

**PETERS ELWORTHY & MOORE**

**Chartered Accountants**

**Statutory Auditors**

**Cambridge**

**CB1 2LA**

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2010

	Note	Unrestricted Funds 2010 £	As restated Total Funds 2009 £
<b>Incoming Resources:</b>			
Incoming resources from generated funds:			
Investment income	2	146,096	138,063
Incoming resources from charitable activities	3	1,029,245	1,296,091
<b>Total Incoming Resources</b>		<u>1,175,341</u>	<u>1,434,154</u>
<b>Resources Expended:</b>			
Charitable activities	6	780,754	938,079
Governance costs	10	28,560	38,954
<b>Total Resources Expended</b>		<u>809,314</u>	<u>977,033</u>
<b>Net Incoming Resources before Investment Asset Disposals</b>		<u>366,027</u>	457,121
Gains and losses on disposals of investment assets		<u>20,842</u>	<u>73,583</u>
<b>Net Incoming Resources before Revaluations</b>		<u>386,869</u>	530,704
Gains and losses on revaluations of investment assets	15	<u>651,169</u>	614,814
<b>Net Movement in Funds for the year</b>		<u>1,038,038</u>	1,145,518
Total funds at 1 January 2010		4,403,627	3,258,109
<b>Total funds at 31 December 2010</b>		<u>5,441,665</u>	<u>4,403,627</u>

The notes on pages 18 to 26 form part of these financial statements.

## BALANCE SHEET 31 DECEMBER 2010

	Note	£	2010 £	£	2009 £
<b>Fixed Assets</b>					
Tangible fixed assets	14		4,113		7,897
Fixed asset investments	15		4,695,305		3,556,442
			<u>4,699,418</u>		<u>3,564,339</u>
<b>Current Assets</b>					
Debtors	16	692,936		675,982	
Cash at bank and in hand		288,059		275,351	
		<u>980,995</u>		<u>951,333</u>	
<b>Creditors: amounts falling due within one year</b>	17	<u>(238,748)</u>		<u>(112,045)</u>	
<b>Net Current Assets</b>			<u>742,247</u>		<u>839,288</u>
<b>Total Assets less Current Liabilities</b>			<u>5,441,665</u>		<u>4,403,627</u>
<b>Charity Funds</b>					
Unrestricted funds:			<u>5,441,665</u>		<u>4,403,627</u>
			<u>5,441,665</u>		<u>4,403,627</u>

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Trustees on 4th July 2011 and signed on their behalf, by:  
The notes on pages 18 to 26 form part of these financial statements.

.....  
Professor Geoff Hanlon, Honorary President

.....  
Mr Steve Davies, Honorary Treasurer

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2010

### 1. Accounting Policies

#### 1.1 Basis of preparation of Financial Statements

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards and the Companies Act 2006.

#### 1.2 Company Status

The Charity is a company limited by guarantee. The members of the company are the Trustees named on page 2. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

#### 1.3 Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the company for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

#### 1.4 Incoming Resources

All incoming resources are included in the Statement of financial activities when the company is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the company where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Donated services or facilities, which comprise donated services, are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised where there is no financial cost borne by a third party.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

## 1. Accounting Policies (continued)

### 1.5 Resources Expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

### 1.6 Tangible Fixed Assets and Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

- Fixtures & fittings - 20% straight line
- Office equipment - 20% straight line

### 1.7 Investments

Investments are stated at market value at the balance sheet date. The Statement of financial activities includes the net gains and losses arising on revaluations and disposals throughout the year.

### 1.8 Operating Leases

Rentals under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

Benefits received and receivable as an incentive to sign an operating lease are recognised on a straight line basis over the period until the date the rent is expected to be adjusted to the prevailing market rate.

### 1.9 Foreign Currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at rates of exchange ruling at the balance sheet date.

Transactions in foreign currencies are translated into sterling at the rate ruling on the date of the transaction.

Exchange gains and losses are recognised in the Statement of financial activities.

### 1.10 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

### 1.11 Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2010

### 2. Investment Income

	<b>Unrestricted Funds 2010 £</b>	<b>Total Funds 2009 £</b>
Investment income - listed investments	146,037	137,861
Investment income - cash	59	202
	<u>146,096</u>	<u>138,063</u>

### 3. Incoming Resources from Charitable Activities

	<b>Unrestricted Funds 2010 £</b>	<b>Total Funds 2009 £</b>
Journals and other publications	908,715	963,738
Subscriptions from members	65,019	69,362
Meetings and conferences	47,275	40,720
EC Grant	-	216,515
Other income	8,236	5,756
	<u>1,029,245</u>	<u>1,296,091</u>

### 4. Grants to Individuals

	<b>Number</b>	<b>Total 2010 £</b>	<b>Number</b>	<b>Total 2009 £</b>
Grants to individuals	106	123,948	93	123,479
	<u>106</u>	<u>123,948</u>	<u>93</u>	<u>123,479</u>

### 5. Grants to Institutions

	<b>Unrestricted Funds 2010 £</b>	<b>Total Funds 2009 £</b>
Donations to other societies	14,419	8,068
	<u>14,419</u>	<u>8,068</u>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2010

### 6. Expenditure by Charitable Activity

Summary by Fund Type	Unrestricted Funds 2010 £	As restated Total Funds 2009 £
Meeting & Conference Expenses	316,633	260,375
Journal Costs	76,462	85,197
Publication Expenses	129,726	119,771
Grants and Studentships	138,367	131,547
Project Costs	22,797	253,185
Members subscription	96,769	88,004
	<u>780,754</u>	<u>938,079</u>

Summary by Expenditure Type	Staff costs 2010 £	Other costs 2010 £	Total 2010 £	As restated Total 2009 £
Meeting & Conference Expenses	67,388	249,245	316,633	260,375
Journal Costs	33,674	42,788	76,462	85,197
Publication Expenses	33,674	96,052	129,726	119,771
Grants and Studentships	-	138,367	138,367	131,547
Project Costs	-	22,797	22,797	253,185
Members subscription	67,388	29,381	96,769	88,004
	<u>202,124</u>	<u>578,630</u>	<u>780,754</u>	<u>938,079</u>

The prior year figures have been restated to show Auditor's remuneration for non-audit services within Governance costs rather than support costs.

### 7. Analysis of Resources expended by Activities

	Activities undertaken directly 2010 £	Grant funding of activities 2010 £	Support costs 2010 £	Total 2010 £	As restated Total 2009 £
Meeting & Conferences Expenses	219,864	-	96,769	316,633	260,375
Journal Costs	28,106	-	48,356	76,462	85,197
Publication Expenses	81,370	-	48,356	129,726	119,771
Grants and Studentships	-	138,367	-	138,367	131,547
Project Costs	22,797	-	-	22,797	253,185
Members subscription	-	-	96,769	96,769	88,004
Total	<u>352,137</u>	<u>138,367</u>	<u>290,250</u>	<u>780,754</u>	<u>938,079</u>

The prior year figures have been restated to show Auditor's remuneration for non-audit services within Governance costs rather than support costs.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2010

### 8. Direct Costs

	Meeting & Conference £	Journal costs £	Publication Expenses £	Project costs £	Total 2010 £	Total 2009 £
Winter Meeting costs	14,144	-	-	-	14,144	13,218
Summer Meeting costs	80,389	-	-	-	80,389	51,403
Other meeting costs	86,999	-	-	-	86,999	78,031
Journal provision costs	-	28,106	-	-	28,106	41,221
Microbiologist costs	-	-	76,520	-	76,520	67,142
Promotional costs	6,502	-	-	-	6,502	7,241
Other publication costs	-	-	4,850	-	4,850	8,653
Presidents Dinner	23,384	-	-	-	23,384	12,375
Med Vet Net	-	-	-	22,797	22,797	253,185
Award Panel costs	77	-	-	-	77	-
Spring Meeting costs	8,369	-	-	-	8,369	10,102
	<u>219,864</u>	<u>28,106</u>	<u>81,370</u>	<u>22,797</u>	<u>352,137</u>	<u>542,571</u>

### 9. Support Costs

	Meeting & Conference £	Journal costs £	Publication Expenses £	Members subscription £	Total 2010 £	As restated Total 2009 £
Professional fees	5,984	2,991	2,991	5,985	17,951	13,810
Office costs	23,275	11,631	11,631	23,275	69,812	84,414
Accountancy	122	60	60	121	363	-
Dilapidation	-	-	-	-	-	(22,900)
Wages and salaries	53,081	26,525	26,525	53,082	159,213	153,444
National insurance	5,634	2,816	2,816	5,634	16,900	16,213
Pension cost	8,673	4,333	4,333	8,672	26,011	18,979
	<u>96,769</u>	<u>48,356</u>	<u>48,356</u>	<u>96,769</u>	<u>290,250</u>	<u>263,960</u>

The prior year figures have been restated to show Auditor's remuneration for non-audit services within Governance costs rather than support costs.

### 10. Governance Costs

	Unrestricted Funds 2010 £	As restated Total Funds 2009 £
Auditors' remuneration	7,350	7,000
Auditors' remuneration - non-audit costs	11,563	22,630
Committee meeting costs	9,647	9,324
	<u>28,560</u>	<u>38,954</u>

The prior year figures have been restated to show Auditor's remuneration for non-audit services within Governance costs rather than support costs.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2010

### 11. Analysis of Resources expended by Expenditure Type

	Staff costs 2010 £	Other costs 2010 £	Total 2010 £	Total 2009 £
Meeting & Conferences Expenses	67,388	249,245	316,633	267,919
Journal Costs	33,674	42,788	76,462	88,967
Publication Expenses	33,674	96,052	129,726	123,541
Grants and Studentships	-	138,367	138,367	131,547
Project Costs	-	22,797	22,797	253,185
Members subscription	67,388	29,381	96,769	95,549
Charitable Activities	<u>202,124</u>	<u>578,630</u>	<u>780,754</u>	<u>960,708</u>
Governance	-	28,560	28,560	16,324
	<u><u>202,124</u></u>	<u><u>607,190</u></u>	<u><u>809,314</u></u>	<u><u>977,032</u></u>

### 12. Net Incoming Resources

This is stated after charging:

	2010 £	2009 £
Depreciation of tangible fixed assets: - owned by the charity	3,784	5,149
Auditors' remuneration	7,350	7,000
Pension costs	<u>26,011</u>	<u>18,979</u>

During the year, no Trustees received any benefits in kind (2009 - £NIL).

13 (2009 - 7) Trustees received reimbursement of expenses amounting to £3,685 (2009 - £6,934).

All Trustee's expenses are reimbursement of travel and subsistence costs of Trustees attending meetings on behalf of the Charity.

### 13. Staff Costs

Staff costs were as follows:

	2010 £	2009 £
Wages and salaries	159,213	153,444
Social security costs	16,900	16,213
Other pension costs	26,011	18,979
	<u>202,124</u>	<u>188,636</u>

The average monthly number of employees during the year was as follows:

	2010 No.	2009 No.
Management and administration of the charity	<u>5</u>	<u>5</u>

The number of higher paid employees was:

	2010 No.	2009 No.
In the band £60,001- £70,000	<u>1</u>	<u>1</u>

Pension contributions in relation to the higher paid employees total £8,537 (2009 - £8,664).

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2010

### 14. Tangible Fixed Assets

	Fixtures and Fittings £	Office Equipment £	Total £
<b>Cost</b>			
At 1 January 2010 and 31 December 2010	<u>4,625</u>	<u>11,122</u>	<u>15,747</u>
<b>Depreciation</b>			
At 1 January 2010	1,879	5,971	7,850
Charge for the year	1,296	2,488	3,784
At 31 December 2010	<u>3,175</u>	<u>8,459</u>	<u>11,634</u>
<b>Net Book Value</b>			
At 31 December 2010	<u>1,450</u>	<u>2,663</u>	<u>4,113</u>
At 31 December 2009	<u>2,746</u>	<u>5,151</u>	<u>7,897</u>

### 15. Fixed Asset Investments

Market Value	Listed Securities £
At 1 January 2010	3,556,442
Additions	1,397,252
Disposals	(909,558)
Revaluations	651,169
At 31 December 2010	<u>4,695,305</u>

#### Investments at Market Value comprise:

	2010 £	2009 £
Listed investments	<u>4,695,305</u>	<u>3,556,442</u>

All the fixed asset investments are held in the UK

### 16. Debtors

	2010 £	2009 £
Other debtors	316	6,731
Prepayments and accrued income	<u>692,620</u>	<u>669,251</u>
	<u>692,936</u>	<u>675,982</u>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2010

### 17. Creditors: Amounts falling due within one year

	2010	2009
	£	£
Social security and other taxes	72,753	-
Other creditors	2,400	19
Accruals and deferred income	163,595	112,026
	<u>238,748</u>	<u>112,045</u>

### 18. Restricted Funds – Med-Vet-Net

During the year the Charity received an EC grant for the sum of £Nil (2009: £181,515) for the purposes of the Med Vet Net project. A final debtor has been included amounting to £35,000 (2009: £35,000). The overall objective of Med Vet Net is to develop a network of excellence for the integration of veterinary, medical and food sciences, in the field of food safety, at the European level, in order to improve research on the prevention and control of zoonoses including food borne diseases while taking into account the public health concerns regarding consumers and to the stakeholders throughout the food chain.

There has been no activity in the current period.

### 19. Statement of Funds

	Brought Forward	Incoming resources	Resources Expended	Gains/ (Losses)	Carried Forward
	£	£	£	£	£
<b>Designated Funds</b>					
Property operating reserve	150,000	-	-	-	150,000
Publications reserve	200,000	-	-	-	200,000
Grants reserve	100,000	-	-	-	100,000
	<u>450,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>450,000</u>
<b>General Funds</b>					
Accumulated Fund	3,953,627	1,163,545	(784,165)	672,011	5,005,018
Other general funds	-	11,796	(25,149)	-	(13,353)
	<u>3,953,627</u>	<u>1,175,341</u>	<u>(809,314)</u>	<u>672,011</u>	<u>4,991,665</u>
Total Unrestricted funds	<u>4,403,627</u>	<u>1,175,341</u>	<u>(809,314)</u>	<u>672,011</u>	<u>5,441,665</u>
Total of funds	<u>4,403,627</u>	<u>1,175,341</u>	<u>(809,314)</u>	<u>672,011</u>	<u>5,441,665</u>
<b>Summary of Funds</b>					
Designated funds	450,000	-	-	-	450,000
General funds	3,953,627	1,175,341	(809,314)	672,011	4,991,665
	<u>4,403,627</u>	<u>1,175,341</u>	<u>(809,314)</u>	<u>672,011</u>	<u>5,441,665</u>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2010

### 20. Pension Commitments

The Charitable company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. The pension cost charge represents contributions payable by the Charitable company to the fund and amounted to £26,011 (2009: £18,979). No contributions were outstanding at the balance sheet date.

### 21. Operating Lease Commitments

At 31 December 2010 the Charity had annual commitments under non-cancellable operating leases as follows:

	Land and buildings	
	2010	2009
Expiry Date:	£	£
Within 1 year	<u>14,060</u>	<u>20,511</u>